EXHIBITOR FAQs

When and where is the 2024 TRAPS Institute and Expo being held?

February 26 - March 1, 2024 Moody Gardens Hotel, Spa and Convention Center 7 Hope Blvd • Galveston, TX 77554 409-741-84-84

What are the Expo exhibit dates and times?

Wednesday, Feb. 28 - 6:30pm • Expo Hall Opens/President's Preview Wednesday, Feb. 28 - 7:00–9:00pm • Welcome Social Casino Night Wednesday, Feb. 28 - 9:00–9:30pm • Door Prizes Selected & Announced

Thursday, Feb. 29 - 9:00am • Expo Hall Opens Thursday, Feb. 29 - 12:00pm • Lunch with Exhibitors Thursday, Feb. 29 - 1:30pm • Expo Hall Closes **Please note that all booths must remain open through 1:30pm.**

When will I be able to set up and dismantle my booth? Wednesday, Feb. 28 12:00 - 4:00pm • Set up Thursday, Feb. 29 1:30pm - 4:30pm • Breakdown

How many attendees are expected to attend? Approx. 1,000 attendees.

How large is the booth space?

Single booth: 10'x10' Double booth: 10'x20'

What is included with a 10 x10 booth space?

8-foot backdrop drapes, 3-foot-high side divider drapes, one identification sign, one draped table and two chairs.

Who is the Expo Vendor?

Superior Expo Services (SES) will contact you and provide you with more details related to items you would like to rent for your booth.

What type of floor is the Expo Hall?

The Expo Hall has a concrete floor. If you prefer, you will be able to rent carpet through the Expo Vendor, Superior Expo Services.

How many representatives can I bring?

Each 10'x10' booth includes (3) name badges.

Can I purchase additional name badges?

Yes, additional name badges can be purchased for \$100. To purchase additional badges, please contact Amanda Wilson at awilson@traps.org.

What do name badges give access to?

Each badge provides the representative access to the Expo Hall, Welcome Social Casino Night event, and Thursday's lunch with the attendees.

Do you have a hotel room block?

Yes, room rates start at \$149/night. Moody Gardens Hotel - Room Reservations

Is there complimentary WIFI?

Yes, one standard WIFI connection is included. Additional connections can be purchased through the hotel.

Is there complimentary power?

No, any power requirements will be an additional fee, purchased through the hotel.

What info do I need to know about Wednesday's Welcome Social?

The Welcome Social Casino Night will be held in the Expo Hall on Wednesday, 2/28, from 7:00-9:30pm. Each 10x10 booth will receive casino bucks to hand out to attendees who visit their booth. The casino bucks allow attendees to play games at any of the (30) casino tables.

Who is my main TRAPS Expo and Sponsor contact?

Amanda Wilson, Event and Sponsorship Specialist <u>awilson@traps.org</u>

For all Institute & Expo information, please use the following link: institute.traps.org