



BOOTHS SOLD OUT

Only Educational/Non-Profit 6' Tables Available

Exhibitor Company Information

Information provided below will be printed in the Institute & Expo show directory, and provided on the mobile app. Company name will appear on the booth ID sign as indicated below.

- Company Name
Website
Mailing Address
City/State/Zip
Description of Services

Exhibitor Main Contact Information

- Name
Title
Email
Phone Mobile

Booth Selection

Please list the number of each preferred booth, up to five, in order of preference.

Booth assignment is not guaranteed until the booth fee is paid in full.

- 1.) 2.) 3.) 4.) 5.)

List those companies you prefer NOT to be nearby. TRAPS will try to honor requests.

- 1.) 2.) 3.)

Booth Rates

Rates include 8-foot backdrop drapes, 3-foot-high side divider drapes, one identification sign, one WIFI connection, one draped table and two chairs. Carpet is NOT included. Premium booths are limited and are on a first come first serve basis. Sponsor booths are only available to 2024 sponsors; 2024 Title Sponsor receives first pick.

Table with 5 columns: Booth Type, 10 x 10 Booth, 10 x 20 Booth, 10 x 30 Booth, 20 x 20 Booth. Rows include Standard (TRAPS Member/Non-Member), Sponsor (TRAPS Member/Non-Member), and Premium (TRAPS Member/Non-Member) rates.

Educational/Non-Profit Rates

Educational booths/tables ARE NOT guaranteed expo hall placement and DO NOT include all exhibitor benefits. Booth or table to be determined by TRAPS, based on available space.

- (1) 10 x 10 booth or 6' draped table at \$250
(1) 10 x 20 booth or (2) 6' draped tables at \$500

TOTAL BOOTH CHARGES:



2024 Institute & Expo – State Rules & Regulations
Galveston, TX | Expo Dates: Feb 28 - 29

1. This contract is made and entered into by and between the Texas Recreation and Park Society, Inc., a Texas nonprofit corporation, hereinafter called TRAPS, and _____ (Company or Organization Name), hereinafter called Exhibitor.

This contract shall not be binding until it is signed by the Exhibitor (or authorized agent) and cosigned by a TRAPS representative.

2. **It is understood that space will not be assigned to an Exhibitor unless TRAPS receives both the full booth payment and the signed Display Space Contract.** Membership must be current through 2024 show dates to receive a member discount. After January 5, 2024, TRAPS shall have the right to cancel and resell the booth or change the booth number if the fee is not fully paid.

3. Exhibitor Benefits included with each booth purchased:

- (3) Expo name badges with Full Access to Wednesday's Exhibit Hall & Welcome Social Casino Night. (Additional Badges can be purchased for \$100.)
- Full Access to Thursday's Expo Hall and (3) meal tickets to Thursday's Lunch with Exhibitor. **** (Lunch is not included with educational booths.)****
- Receive an electronic mailing list of Institute attendees in Excel format 30-45 days after the Institute

4. **Standard booth equipment includes:** 8-foot backdrop drapes, 3-foot high side divider drapes, one identification sign, one WIFI connection, one table and two chairs.

5. **TRAPS has contracted with Superior Expo Services (SES) to provide exhibitor support services.** Each exhibitor will receive information, including order forms for booth furnishings, shipping instructions, production information, and order forms for all services needed during installation, exhibition and removal. SES, not TRAPS, will provide all freight services.

6. 2024 Exhibitor Dates & Times

February 28 | Load-In: 12:00-4:00pm; Expo Hall Opens/President's Preview: 6:30pm; Welcome Social: 7:00-9:30pm

February 29 | Expo Hall Opens: 9:00am; Lunch with Exhibitors 12-1:30pm; Load-Out: 1:30-4:30pm **** (Booth must remain open through 1:30pm.)****

7. **Care of Buildings and Equipment:** Exhibitors are cautioned that they are directly responsible for any damage to the convention center. Nothing may be affixed to any wall, ceiling, or floor without express written permission from the convention center.

8. **Security Service:** The conference will provide security during published setup and dismantling hours, show hours and all hours that the show is closed during the show days. However, each exhibitor will be responsible for their exhibit at all times. The conference and the hotel/convention center shall not be liable for any loss, damage or displacement of any exhibitor's property due to any cause. Exhibitors are cautioned that small portable articles of value should be properly secured or removed for safekeeping after exhibit hours or whenever the booth is unattended.

9. **Cancellation Policy:** Space will be considered canceled by the exhibitor upon the date that a written notice of cancellation is received by TRAPS. Refunds for canceled space will be given as follows:

- Full Refund – if TRAPS receives written notification on or before December 1, 2023.
- A \$250 administrative fee per booth if TRAPS receives written notification on or before January 2, 2024.
- No refund – if TRAPS receives written notification after January 15, 2024.

10. **Special Regulations:** It is imperative that each exhibitor understands and agrees to the following:

- A. The TRAPS Show is an opportunity to network and build relationships so future sales opportunities develop.
- B. That the purpose of the Show is the promotion and stimulation of interest in, and demand for, the industry's products and services in general and is conducted in a manner reasonably calculated to achieve that purpose.
- C. The Show is presented as a service to the industry for the education of members and visitors through contact with exhibit personnel and products. Your cooperation in this matter is solicited.
- D. The exposition is limited to those persons, firms, and corporations that have contracted and paid for exhibit space in the exposition facility. No other persons, firms, or corporations will be permitted to demonstrate products, solicit orders, or distribute advertising matter on the floor of the convention or exposition facility. All violators will be promptly ejected from the facility.

11. **Liability/Hold Harmless/Insurance:** Neither TRAPS, Inc., the Moody Gardens Hotel & Convention Center, nor the City of Galveston will be responsible for personal injury to an exhibitor or exhibitor's agent or for financial loss due to robbery, fire, accident or other causes. Exhibitors agree to save, keep, and hold harmless TRAPS, Inc. and its official agents and employees for all damages to property; death or injury of persons received or suffered, or which may be occasioned by a negligent act or omission to act, which may amount to negligence on the part of the exhibitor, or defective condition of property, or the maintenance of a defective or dangerous condition of property. **Exhibitor agrees to name the Texas Recreation and Park Society as additional insured in the amounts of \$1 million for each occurrence, \$1 million for personal injury and, \$2 million general aggregate. A Certificate of Insurance bearing this information must be submitted on or before January 4, 2024, and remain in force through the 2024 TRAPS Institute & Expo.**

TOTAL CHARGES:

Exhibitor Representative Signature:

Date:

TRAPS Representative Signature:

Date:



2024 Sponsor Application

DATE

COMPANY NAME

MAIN CONTACT

BILLING ADDRESS

CITY/STATE/ZIP

EMAIL

Phone

An invoice will be sent to the provided email address which details payment options.

Please select the sponsorship opportunities you're applying for:

Champion Level Opportunities

Texas Star | \$20,000 Texas

Bluebonnet | \$15,000

Texas Pecan | \$10,000

Texas Two-Step | \$7,500

Institute Sponsorships (Galveston, TX | Feb 26 - Mar 1)

Title Sponsor | \$17,500 SOLD!

Mobile App | \$8,000 SOLD!

Welcome Social | \$6,000 SOLD!

Lanyard/Badge Holder | \$3,750 SOLD!

Attendee Networking Break | \$3,500 SOLD!

Speed Networking Break | \$4,000 SOLD!

Ice Cream Social Break | \$4,000 SOLD!

Attendee Swag Bag | \$5,000 SOLD!

General Session | \$5,000 SOLD!

Director's Forum | \$5,000 SOLD!

President's Reception | \$3,500 SOLD!

Past Presidents' Breakfast \$2,500 SOLD!

Education | \$1,000 **one left!**



Event & Services Sponsorships

MAL Leadership Academy | \$7,500

SOLD!

Lone Star Legacy Parks | \$3,500

TML Education & Expo | \$2,500

Pre-Institute CPSI Course | \$2,500

SOLD!

CPSI Course | \$2,500

Sustainability Series | \$2,500

SOLD!

State Awards Program & Ceremony | \$4,000 ****one left!****

Texas Night at NRPA | \$5,000

SOLD!

State Maintenance Rodeo Sponsorships

Title Sponsor | \$5,000

SOLD!

Breakfast Sponsor | \$2,500

Lunch Sponsor | \$2,500

SOLD!

Awards Sponsor | \$1,000

SOLD!

TOTAL SPONSORSHIP CHARGES:

Sponsor Representative Signature:

TRAPS Representative Signature:

Please email completed forms to: Amanda Wilson at awilson@traps.org

Sponsorships are available on a first-come, first-served basis and require both a completed form and payment to be placed in the queue for sponsorships and booth reservations.

Sponsorship cycle runs from January - December 2024. Please note some sponsorships provide benefits that are time-gated, and any of these missed benefits do NOT carry over into the next sponsorship cycle.



2024 Danny Boykin TRAPS Golf Tournament - Sponsor Application
Galveston, TX | Tues, Feb 27

DATE

COMPANY NAME

MAIN CONTACT

BILLING ADDRESS

CITY/STATE/ZIP

Email

Phone

*****An invoice will be sent to the provided email address which details payment options.*****

Please select the sponsorship opportunities you're applying for:

- Golf Tournament Title Sponsor | \$6,000 **SOLD!**
- Golf Tournament Beverage Sponsor | \$4,500 **SOLD!**
- Golf Tournament Lunch Sponsor | \$3,500 **SOLD!**
- Golf Tournament Player Sponsor | \$3,500 **AVAILABLE!**
- Golf Tournament Hole Sponsor | \$1,500 ****three left!****
- Golf Tournament Longest Drive Sponsor | \$1,200 **SOLD!**
- Golf Tournament Closet to Pin Sponsor | \$1,200 **SOLD!**
- Golf Tournament Putting Contest Sponsor | \$1,200 **SOLD!**
- Golf Tournament Friend of Danny Boykin Donation | \$500

TOTAL GOLF SPONSORSHIP CHARGES:

Exhibitor Representative Signature:

DATE:

TRAPS Representative Signature:

DATE:

Please email completed forms to: Amanda Wilson at awilson@traps.org

All applications are on a first-come, first-served basis. TRAPS reserves the right to refuse sponsorship from any organization which, in our opinion, does not fit the overall mission or value of the organization. Sponsorship is valid once payment is received; in-kind donations will be accepted and valuation calculated based on needs. Sponsor is responsible for responding to staff to supply marketing materials and other items in a timely manner in order to be included in giveaways and promotions.