

EXHIBITOR FAQs

When and where is the 2025 TRAPS Institute and Expo being held?

Monday, February 24, through Friday, February 28, 2025
Marriott Dallas Allen Hotel & Convention Center
777 Watters Creek Boulevard
Allen, TX 75013
469-675-0800

What are the Expo exhibit dates and times?

Wednesday, February 26

- 5:00 pm – 6:30 pm Expo Hall Open/President's Preview

Thursday, February 27

- 9:30 am – 3:30 pm Expo Hall Open
- 10:00 am – 10:45 am Exclusive Exhibit Hall Time for Attendees
- 1:00 pm – 2:00 pm Lunch with Exhibitors
- 3:00 pm – 3:30 pm Ice Cream Social in Expo Hall

**All booths must be staffed during Open Expo Hall hours.*

When will I be able to set up and dismantle my booth?

Wednesday, February 26

- 1:00 pm – 4:00 pm Move-In

Thursday, February 27

- 3:30 pm – 7:30 pm Move-Out

How many attendees are expected to attend?

Approx. 1,100 attendees from across Texas are expected to attend.

How large is a booth space?

Single booth: 10'x10'

Double booth: 10'x20'

What is included with a 10 x10 booth space?

8-foot backdrop drapes, 3-foot-high side divider drapes, one identification sign, one draped table, and two chairs.

Who is the Expo Vendor?

Superior Expo Services (SES) will contact you directly with more details about their services and any items you want to rent for your booth.

What type of floor is the Expo Hall?

The Expo Hall has a concrete floor. The Expo vendor, Superior Expo Services, offers carpet rental if you prefer.

How many representatives can I bring?

Each 10'x10' booth includes (3) name badges. Additional name badges can be purchased for \$100/each.

What do Expo badges provide access to?

Each badge provides the representative access to the Expo Hall on Wednesday, 2/26, and Thursday, 2/27.

Coming Soon More info on how to purchase the following:

Additional Expo Name Badge | \$100

Wednesday, 2/26 Welcome Social Event Ticket | \$50

Thursday, 2/27 Awards Ceremony Event Ticket | \$35

Thursday, 2/27 Boxed Lunch Ticket | \$45

Do you have a hotel room block?

Yes, the Marriott Allen hotel room rates start at \$199/night. Hotel booking link available in early November.

Is there complimentary power and WIFI?

Power and WIFI will be an additional fee, purchased through Marriott's preferred AV vendor, Pinnacle Live. To place an order, please use the link below.

<https://www.pinnaclelive.com/locations/marriott-dallas-allen-hotel-convention-center/exhibitor-services>

Who is my main TRAPS Expo and Sponsor contact?

Amanda Wilson

Event and Sponsorship Specialist

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For all Institute & Expo information, please use the following link:

<https://institute.traps.org/>